



MINISTRIES and ACTIVITIES for 2011-2012

This **list includes most of the active volunteer services** in our parish. Other skills are needed – usually on a sporadic schedule. These include a variety of talents/skills such as clerical, carpenters, electricians, painters, nurses, and strong backs and muscles to do chores for those with an urgent need. **Check the weekly bulletin, website and listen to the announcements.** If you are willing to help with these other critical needs, please contact the **church office, 632-1797** or **check with the contact persons listed for the activity that interests you.**
Our growing parish needs your assistance. We thank you in advance for your time and sharing your personal gifts.

I. COMMUNITY LIFE

ACTIVITY	OBJECTIVE/COMMENTS	CONTACT	MEETS
Cambridge House Ministry	Weekly Communion Service held on Sundays at the Cambridge House in O’Fallon. Volunteers from the parish provide this service.	Dolores Stuppi 624-0782 dolores.stuppi@att.net	Volunteers meet for training and as needed/scheduled.
Coffee and Donut Sunday	To provide a way to get to know one another, to visit and meet new parishioners.	8:00 AM - Mark Richardson 624-9356 richarms1@att.net ; 10:30 AM - Jeff/Donna Sweet 628-1546 dclare@charter.net	3 rd Sunday of each month following Mass.
Donut Shuttle	12-15 Volunteers to pick-up donuts and bagels	Sister Judy 632-1007 liturgy@stnicholasofallon.org	One time a year.
Knights of Columbus	A service organization that allows members to better serve their church, country, and community. We participate in charitable works, raising money and providing effort for groups in need throughout our communities.	Stan Jones or Rob Goodrich 632-6229 Membership@kc4239.org	1 st and 3 rd Thursday at 8:00 PM at the KC hall
KC Ladies Auxiliary	To promote sociability among the members, assist in promoting the welfare of the O’Fallon Knights of Columbus and to promote some charitable activity each year	Julie Halpin 604-8073 chalpin@charter.net	Monthly, 4 th Thursday 7:00 PM at KC hall.
Men’s Gathering	Informal get together of all men of the parish for food, inspirational message, and Christian fellowship	John Laverdure 628-1855 john.laverdure@hp.com Rich Yahl 624-6371 ryahl@charter.net	Monthly, 1 st Monday 6:30 PM
Ministry to Homebound/III	Provides assistance in anyway needed....doctor appointments, shopping.....etc.	Joe & Maureen Edwards 624-8310 c9ip@charter.net	As needed

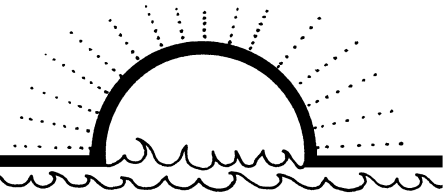
Newsletter	Provides information and communicates with all parishioners, including shut-ins. Writers, reporters, photographers, and lay-out designers are encouraged to volunteer	Cathleen Klusek 589-3924 cathleen@noodlenoggin.com	Bi-Monthly,
Newsletter Mailing Committee	Prepares Newsletter for mailing	Michelle McLean 622-3236 fammclean@att.net	Bi-Monthly, last Thursday of the month
Parish Health Ministry	Provides health screenings and health information at yearly health fair.	Judy Tulis 632- 4111 jtulis@charter.net	As needed.
Parish Home Dinners	Dinners held throughout the year that vary in style. The purpose is to provide opportunities to meet the members of our growing parish.	Kathy Wald 624-3626 yikawald@charter.net	Follow bulletin and website for announcements. Held throughout the year.
Parish Lottery	Parish activity to raise funds for a specific project, determined each year.	Barb Shively 622-2962 barbshively@charter.net Ann Daniels and Sr. Judy	Late May/early June
Parish Picnic Committee	Organizes and coordinates annual parish picnic.	Hosted by members of the Parish Council.	Annually held in late August or early September
Social/Community Life Committee	Coordinates and plans parish social events that promote a sense of belonging, includes receptions following the RCIA rituals, confirmation.	Kitty Hohrein 632-6061 (H) 977-8457 © kittyhohrein@yahoo.com	As needed
St. Nicholas Altar Angels	Light cleaning of Church on Sat. morning; usually a team of 3 volunteers who are scheduled.	Nancy Holly 632-2419	As needed
St. Nicholas Party	Annual Parish Party in honor of St. Nicholas our patron saint held on 1 st Friday of December. An evening of fun, food and fellowship. Very family friendly.	Joanne Smallheer 977-3768 smallheer@hotmail.com	As needed
Welcome Committee.	Help new parishioners become active and participating members of our parish and community. Hosts an evening of Welcome in the Spring & Fall. Visit new parishioners registered each month with a personal welcome.	Joanne Smallheer 977-3768 smallheer@hotmail.com Pam Steinke 632-1797 secretary@stnicholasofallon.org	Biannually or as needed
Yesterday's Kids	Mature adults, 55 and older. Ministry to promote a common bond through spiritual, ministerial and social events.	Nancy Kohrig 628-8029 nancykohrig@charter.net	Monthly, 2 nd Monday, 6 PM
Baptismal Preparation	Please see ministry under Faith Formation.		
Funeral Luncheons	A ministry of Yesterday's Kids that organizes and enlists food donations and serves funeral luncheons.	Kitty Hohrein 632-6061 (H) 977-8457 © kittyhohrein@yahoo.com Diane Vest 974-9207	As required.

II. FAITH FORMATION

ACTIVITY	OBJECTIVE/COMMENTS	CONTACT	MEETS
Baptism Preparation	Sacramental instruction and preparation for parents.	Bob and Sandy Graham 667-7857 rsgraham42@charter.net	Monthly by arrangement
Catechesis of the Good Shepherd	3-5 year old Montessori based religious education program	MaryAnn Caponegro 632-2852 send2mauc@yahoo.com	Weekly: Sunday morning, Tuesday afternoon, Wednesday morning.
Confirmation	Eighth grade and high school students. Instruction and parish activities.	Barb Furdek 632-1137 dre@stnicholasofallon.org	<u>Check your land mail</u> and watch the bulletin for information.
Dialogue With the Word	Informal gathering of adults who are encouraged to share their own insights into how the Word of God is speaking to them in their busy lives	Edward Koszykowski 726-6700 EdwardK@stnicholasofallon.org	Meets every Sunday morning at 9:15 AM
First Communion	Preparation includes class instructions and parish activities for children.	Barb Furdek 632-1137 dre@stnicholasofallon.org	First Sunday after Easter at 12:30 PM Mass
First Reconciliation	First Reconciliation class instruction and parish preparation. Parent meeting is a <u>priority</u> .	Barb Furdek 632-1137 dre@stnicholasofallon.org	TBD
Marriage Enrichment	A variety of sessions offered to married couples aimed at providing them an opportunity to grow in their marriages in the midst of the pressures & complexities of today's society. Couples are provided with a fresh outlook on how to deal with issues commonly encountered in marriage and family, with an emphasis on Catholic values.	A group is being formed to coordinate this on-going process.	<u>Watch the bulletin for information.</u>
Marriage Preparation	A 4- month period of preparation including the taking of PREPARE, parish marriage preparation, and filling out necessary prenuptial forms.	Fr. Bill Hitpas 632-1797 Pastor@stnicholasofallon.org Marriage Ceremony: Sr. Judy 632-1007 liturgy@stnicholasofallon.org	By appointment
Monthly Book Discussion	Current books are read followed by discussion. Life reflects the living Gospel.	Jan Schless 628-6343; wfsjms@charter.net	1 st Thursday of month. 9: 30-11 AM
Parish School of Religion PSR	Faith formation for the youth, grades 1-8.	Barb Furdek 632-1137 dre@stnicholasofallon.org	Sunday mornings, St Clare School, 9-10 AM

RCIA [Rite of Christian Initiation of Adults]	On-going inquiry into the Catholic faith that may lead to the Catechumenal process.	Fr. Bill, Barb Furdek, Sr. Judy Ed Koszykowski and Team. 632-1797 pastor@stnicholasofallon.org dre@stnicholasofallon.org	Weekly, generally Wednesday evening, TBD
RCIA Sponsors	Persons who are willing to befriend and walk with someone desiring to join the Church	Barb Furdek 632 1137 dre@stnicholaofallon.org	Generally with RCIA on Wednesday evenings
Scripture Study	Fr. Sean Martin, OP, professor in scripture from Aquinas Institute will be offering a course this Fall on Galatians.	Barb Furdek 632-1137 dre@stnicholasofallon.org	Tuesday evenings 7-8:30 PM
Small Christian Communities	Small Christian Communities meet for the common purpose of growing in faith life.	Barb Furdek 632-1137 dre@stnicholasofallon.org	Groups meet on the day and time determined by each SCC throughout the week
Spiritual Book Discussion	Meets several times a year in a 4-6 week session format for discussion of books with a spiritual theme.	Jan Schless 628-6343 (h) or 660-5941 ©; wfsjms@charter.net	Watch the bulletin and website for up-coming information.
Spiritual Direction	Spiritual direction, often referred to as spiritual companioning, is available for anyone interested in having someone companion with them in their faith journey.	Cindy Mackey 628-1992 cindy.mackey@sbcglobal.net	Please call for appointment.
St. Clare School	Catholic Grade School co-owned with St. Clare Parish	Melissa Faust , Principal 632-6327; mfaust@stclair.k12.il.us	
Theology on Tap	Informal gathering of young adults, 21-30 years old, seeking to better understand their Catholic faith. Bring a friend.	Edward Koszykowski 726-6700 EdwardK@stnicholasofallon.org	Meets Sunday evenings at 7:00 PM. Check website for dates.
Vacation Bible School	Held each summer during late June or early July.	Terri Terhaar 628-0629 mjterhaa@yahoo.com	Listen for announcements and check the bulletin/website.
Women of Faith	Quarterly gathering of parish women for food, wine, sharing of faith and fun.	Mary Ann Williams 632-5880 nickmaryann@aol.com	Watch the bulletin and website for up-coming information.

At sunrise I offer my prayer. PSALM 5



III. PRAYER WORSHIP & SPIRITUALITY

NOTE: For the following areas we would ask you to sign up if you want to be considered. Some parishioners have felt hurt or left out or have misunderstood how people helping in these areas are chosen. Each has its own reasons. We hope you understand that there is no intention to be elitist or closed in these areas. It is simply that circumstances require that when people express an interest in any of these areas, they should do so with some knowledge that those selected will be on an as-needed basis from the lists of volunteers under each group's particular guidelines.

ACTIVITY	OBJECTIVE/COMMENTS	CONTACT	MEETS
Liturgy Committee	Through study of church rituals, liturgical seasons, prayer, forms and plans variations of liturgy elements (prayers, music, movement, environment) and organizes ministries crucial to liturgical celebration.	Sr. Judy McKenna 632-1007 liturgy@stnicholasofallon.org	Monthly, 2 nd Wed 7:30PM
LITURGICAL MINISTRIES			
Altar Servers	YOUTH: (5 th - 8 th grades). Those who are interested may sign up through St .Clare School, PSR classes, or Sign-up Sunday during the fall.	Tim Toennies 622-1803 t.toennies@sbcglobal.net Richard Kosco 632-6001 rk66dc@wisperhome.com Gerald Meyer 628-7164 jtonsing-meyer@charter.net	Server training and refresher meetings held twice yearly or <u>as needed</u>
Children's Word	Sunday Liturgy of the Word with mature 3 year-olds through 1 st grade. Adults and teens minister as Catechists.	Vacant at this time.	10:30AM <i>except for Christmas Day, New Years Day, and Easter Sunday</i>
Greeters	Welcomes parishioners and guests upon their arrival at Mass.	Michelle Casey 632-1119 michellecasey@yahoo.com	Annually or as needed
Presenters of Gifts	Individual persons or families to present the gifts of bread and wine at the weekend Masses. Presenters may volunteer as individuals, groups, or a family unit.	Tom & Janet Lintker work2play@charter.net	Annually or as needed
Ushers	Locates seating, assists with collection baskets and presentations of gifts, assists in emergencies during Mass, distributes bulletins, and prepares church interior after Mass.	John Lucas 628-1668 jluke88@aol.com Stan Slaydon 632-6445 cslaydon@charter.net Scott Beil sbeil@800link.com	Annually or as needed

***These ministries [Proclaimers and Eucharistic Ministers] follow Diocesan guidelines which require the pastor to select from a group known to him to assure that the lives of those chosen for these very public ministries witness to the faith. Obviously, those chosen need not be saints, but if someone's life were seriously out of step with the gospel values and they were involved in these very important public ministries, scandals could be given.*

Cantors	Individuals who are Active and participating members of the parish choir to be psalmists and song leaders.	Sister Judy 632-1007 liturgy@stnicholasofallon.org	As needed
Day Choir	(Open to all) Music Ministers provides support for any daytime prayer needs, such as funerals and morning prayer.	Sister Judy 632-1007 liturgy@stnicholasofallon.org Eileen Yahl 624-6371 etyahl@charter.net	Twice annually or as needed
** Eucharistic Ministers	Distribute the Body and Blood of Christ to the assembly and bring the Eucharist to the sick and homebound as needed.	Carla & Mark Daggitt 624-6706 daggittribe@charter.net Lu Welsch 632-1928 BillWelsch@charter.net	Biannually
Liturgy of the Word with Communion	Service held in the absence of an ordained minister.	Sr. Judy, Barb Furdek and Edward Koszykowski	As needed
Music Ministry	Umbrella term for all areas involving music and our worship	Glenn Mackey 628-1992 glenn.mackey@sbcglobal.net	As needed
** Proclaimers Lectors	Prepare and proclaim the assigned Scriptures for the assembly	John Hansley 632-4787 jhansley@sbcglobal.net Dan Barber dancc1@charter.net	Annually and as needed
Retreats	Scheduled and planned retreats in cooperation with King's House in Belleville.	Leona Ahring [women] 632-3819; Kitty Hohrein 632-6061; Joe Rademacher, Sr [men] 632-6625; Jude Hopper 624-8412	Announced when available, watch the Sunday bulletin or Parish Newsletter
Stations of the Cross	Lenten Devotion: Way of the Cross public devotion held regularly each Lent.	Fr Bill, Deacon Olson and Sr. Judy	Fridays during Lent. Time to be determined
Youth Choir	Grades 2-4[<u>Half Notes</u>]; Grades 5-8[<u>Whole Notes</u>] Music Ministers generally on the 2 nd & 4 th Sunday of each month 10:30. Required weekly practice on Wed. 3:30-4:30.	Sister Judy 632-1007 liturgy@stnicholasofallon.org Karen Scherrer 632-9699 karenandjoe@prodigy.net Darlene Johnson hearingmusic@me.com	Wednesday 3:30-4:20

IV. FAMILY LIFE

Ministry with Youth works to promote the personal and spiritual growth of individuals through discipleship and formation of their Catholic identity. We seek to draw young people to responsible participation in the life, mission and work of the parish community by implementing the 8 components of a comprehensive youth ministry model

ACTIVITY	OBJECTIVE/COMMENTS	CONTACT	MEETS
Bereavement Committee	<ol style="list-style-type: none"> 1. Provides support for those walking through the grieving process. 2. Provides simple refreshments for families during parish-held wake services. 	<p>Edward Koszykowski 726-6700 EdwardK@stnicholasofallon.org</p> <p>Rita Baker 531-2569 rita-baker@att.net</p> <p>Jane Gaubatz 632-9454</p>	As needed
High School	<p>Youth Coordinator</p> <p>Teen Nights: include a mix of spiritual, social and educational experiences. Fr. Bill teaches the high school students twice a year. On one Saturday each month teens volunteer at the “Karen House” [a homeless shelter for mothers and their children.]</p> <p>Flamingos: Fund raiser used to assist a selected charity.</p>	<p>Terri Terhaar 628-0629 mjterhaa@yahoo.com</p> <p>Terri Terhaar 628-0629 mjterhaa@yahoo.com</p>	Weekly Wednesday Nights 7-830 PM
Single Parent Experience	Support group for people who parent without a partner, includes people with partners on TDY. Open to parents of children of all ages. Facilitator: Sr. Joyelle Proot, SSND	Bobbi Pelfry 632-2971	1 st Sunday of each month 10:30-11:30 AM

V. SOCIAL JUSTICE AND PEACE

ACTIVITY	OBJECTIVE/COMMENTS	CONTACT	MEETS
Giving Tree	Annual Christmas invitation to share our blessings with others.	<p>Tom and Janet Lintker 792-8868 work2play@charter.net</p> <p>Lisa DeDecker-Reimer 632-0977 mlplu5@charter.net</p>	Yearly, during the Christmas holiday
Guatemala Group	Coordinates and supports our sister parish in Guatemala and works to keep us aware of their presence. Initiates special projects throughout the year.	Gerry Riley 624-2096 rileygfjr@earthlink.net	As needed

Respect Life Committee	Informs/educates parishioners on sanctity of human life concerning unborn children, newborn infants, and individuals with physical or mental disabilities, incurably ill, the aged...and all human beings.	Vacant at this time.	As needed
Soup Bus	Food prepared and donated by volunteers. The soup bus distributes food to hungry children & adults in E. St. Louis.	Rita Baker 624-2569 rita-baker@att.net	Monthly, 2 nd Thurs. & 4 th Wed
St. Vincent de Paul	Members serve the poor by taking phone calls, respond to need and recommend agencies for help, visit homes to assess situations.	Den Furdek 624-5949 dbfurdek@charter.net	1 st and 3 rd Mondays at 7:00 PM

VI. FINANCE AND ADMINISTRATION

ACTIVITY	OBJECTIVE/COMMENTS	CONTACT	MEETS
Buildings and Grounds Committee	Responsible for parish complex, including care of grounds and buildings. Prepares budget for maintenance. Recommends procedures for extraordinary repairs.	Terry Stein 628-7849 Ann Daniels 632-1797 busadmin@stnicholasofallon.org	As needed
Finance Committee	Prepares annual budget; reviews expenditures, financial statements, and budget variance reports Follows Diocesan guidelines as to the number of people/expertise of those chosen for this group. Advises pastor and pastoral council on financial matters.	Jim Haider 624-2509 Ann Daniels 632-1797 busadmin@stnicholasofallon.org	Monthly, 3 rd Monday, 7:30 PM
Pastoral Council	Pastoral council members are chosen each spring through a discernment process from persons nominated by parishioners. A term of service can be for 1 to 3 years.	Fr. William Hitpas 632-1797 pastor@stnicholasofallon.org	Monthly, 4 th Monday, 7:30 PM

ST. NICHOLAS PARISH COUNCIL 2011-2012

Name	Term Ends	E-mail	Telephone
Sherrri Galante	2012	sherrri.galante@yahoo.com	632-0800 (H)
Bob Hoff	2012	bhoff1@sbcglobal.net	624-0291 (H)
John Laverdure	2012	john.laverdure@hp.com	628-1855 (H)
Jill Pietrusinski	2013	jspietrusi@yahoo.com	407-3271 (C)
Karyl Reckamp	2013	Karyl.reckamp@charter.net	632-6907 (H)
Mary Ann Williams	2013	nickmaryann@aol.com	632-5880 (H)
Joanne Smallheer	2014	smallheer@hotmail.com	977-3768 (C)
Carole McKinstry	2014	mckinstryclan@gmail.com	632-5054 (H)
Lynda Fahrner	2014	lfahrner@msn.com	624-5324
Joe Edwards	Trustee	c9ip@charter.net	624-8310 (H)
Carol Mauchline	Trustee	cmauchline@gmail.com	632-2980 (H)
Ann Daniels	Business	busadmin@stnicholasofallon.org	632-1797 (W)
Sr. Judy	Liturgy	liturgy@stnicholasofallon.org	632-1007 (H)
Barb Furdek	Education	dre@stnicholasofallon.org	632-1137 (H)
Ed Koszykowski	Ministries Coord.	edwardk@stnicholasofallon.org	726-6700 (W)
Dick Olson	Deacon	mro39@aol.com	624-4224 (H)
Fr. Bill	Pastor	pastor@stnicholasofallon.org	632-1797 (W)